



FEE SCHEDULE

Effective January 1st - December 31st, 2023

SCHEDULE A - STANDARD CLINICAL COUNSELLING (VIRTUAL OR IN-PERSON)

Schedule A pertains to clinical counselling services for adults, children, partners/ couples and families. Please contact our offices directly to obtain pricing for groups larger than 4 people. All rates are subject to 5.00% GST where applicable.

1 PERSON (15 MINUTE SESSION)	\$85.00
1 PERSON (30 MINUTE SESSION)	\$110.00
1 PERSON (60 MINUTE SESSION)	\$160.00
1 PERSON (90 MINUTE SESSION)	\$210.00
2-4 PEOPLE (15 MINUTE SESSION)	\$110.00
2-4 PEOPLE (30 MINUTE SESSION)	\$140.00
2-4 PEOPLE (60 MINUTE SESSION)	\$200.00
2-4 PEOPLE (90 MINUTE SESSION)	\$250.00

SCHEDULE B - REPORTING & ASSESSMENTS

Schedule B pertains to any reporting or assessments requested of a service provider. Expenses refer to items from Schedule C. All rates are subject to 5.00% GST where applicable.

REGULAR HOURLY RATE	\$160.00
REGULAR ADMINISTRATION RATE	\$160.00
TRAVEL HOURLY RATE	\$160.00
HORMONE READINESS ASSESSMENT	\$1,200.00

DISCLOSURE LETTER & CUSTOMIZED RECEIPTS (incl. CONSENT FORM, FILE PREPARATION & LETTER)	\$200.00
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SCHEDULE C - MISCELLANEOUS EXPENSES

Schedule D pertains to miscellaneous expenses incurred on behalf of, or due to, the client, and outside the realm of services in Schedules A or B. All rates are subject to 5.00% GST, and applicable taxes, fees, and expenses will be passed on to the client where applicable.

AIR TRAVEL	Air travel costs are to be prepaid by the client prior to the start of travel. If expenses are not prepaid by the client, a 10% service charge will be applied.
HOTEL	Hotel costs are to be prepaid by the client. If expenses are not prepaid by the client, a 10% service charge will be applied.
RENTAL CAR	Rental car costs are to be prepaid by the client. If expenses are not prepaid by the client, a 10% service charge will be applied.
MEAL ALLOWANCE	Breakfast: \$23.60 Lunch: \$23.90 Dinner: \$58.60 Daily: \$106.10
MISCELLANEOUS TRAVEL EXPENSES	Taxis, ferries, parking, postage, long distance phone charges and related expenses will be billed at the conclusion of the trip.
MILEAGE	\$0.70/km
TRANSCRIBING	\$2.25/minute
LEGAL FILE REVIEW	\$6.00/page
REMOTE COURT FILING OF REPORTS & DOCUMENTS	\$75.00/document
PHOTOCOPIES	\$0.10/page
SECURE DATA STORAGE	\$1.00/GB

*Rates are for work performed during normal working hours (Monday-Thursday 8:30 am to 4:30 pm PST) or per the specific professional's working hours. For emergency assistance, work which must occur over the weekend, or work which must occur outside of normal working hours, 1.5 rates will apply, unless otherwise specified.

**All rates listed on this schedule are in Canadian funds.

***All services outside of general counselling are provided on a retainer basis only. **A retainer must be paid in full prior to service commencing.**

TERMS

Coastality (the Company) is a division of 1220670 BC LTD with GST #774471338 RT0001 having its registered offices at 109 - 645 Fort Street, Victoria B.C. V8W 1G2.

In the event that payment is not collected at the time of booking, an invoice and/or statement will be provided to the Client at the end of each calendar month, prior to service, and/or upon completion of service, whichever comes first, or as defined in an individual Professional Services Agreement or by way of separate written agreement. A final invoice will be provided upon completion of service reflecting the status of the retainer paid by the Client, if applicable. If a negative balance exists, the Client shall pay the Company the balance owing. If a positive balance exists, the Company shall refund the balance to the Client.

Payment is due upon receipt of invoice, unless otherwise specified. Bills shall be considered delinquent if unpaid for more than 30 days after their issuance. Should they remain unpaid after 30 days, a monthly charge of 2.00% compounding interest (24.00% per annum) will be applied to the outstanding balance. This late charge is applicable to the unpaid balance as of the due date.

All contracts or agreements with the Company are entered into in the Province of British Columbia. Should it be necessary to collect on outstanding charges, any interest, penalties, legal fees, collection agency fees, or other costs incurred by the Company in an attempt to collect on past-due accounts will be added to the total amount owed by the Client.

Authorized Clients will sign a Professional Services Agreement between the Company and their firm, company, organization, or authorized individual agreeing to the above fees and terms. This agreement will serve as a binding contract.

Methods of payment accepted by the Company include Visa, MasterCard, American Express, Discover, E-mail Money Transfer (eTransfer), trust and certified cheques. No personal cheques are accepted. Please note that payments by credit card will incur an additional 3.25% convenience fee.